

## **Projektanfrage vom 4. März 2022**

Standort	Dublin, Irland   Frei wählbar durch hohen Remote-Anteil
Start	Schnellstmöglich
Kapazität	Vollzeit, freiberuflich oder in Festanstellung
Laufzeit	Vakanzüberbrückung über mehrere Monate
Branche	Verpackungsindustrie

### **Position**

**IT Project Manager** (m/w/d)

### **Task and responsibilities**

The IT Business Relationship Management and Project Management Office (PMO) is the information hub for projects and programmes within the IT Strategy, Architecture and Planning Department and involves delivering IT projects for two of the company divisions as well as group functions such as Finance, Tax, Procurement and HR. The team is also responsible for the consolidation of monthly project status reports, circulation status reports to Senior Management assurance/ quality control of IT Application Services projects, financial tracking and budgeting support, risk/issue tracking, change control, support and knowledge sharing of Project Management best practices.

The role of the IT Project Manager is to support the delivery of projects within the IT Application Services Portfolio. Primary roles and responsibilities include

- end to end management of IT projects
- tracking status of project deliverables and milestones
- supporting the adoption of the project lifecycle and deliverables
- promoting the company IT Project Management Methodologies
- supporting the IT BRMs with preparation for divisional IT Steering Meetings.

### **Key Responsibilities:**

- Ownership and management of multiple projects across the company.
- Supporting the project management activities of the wider team.
- Governing data and documentation quality in accordance with the company IT Project Management Methodology.
- Developing realistic and achievable project plans, reporting to senior management on progress, risks & issues as they arise.
- Support Business Relationship Managers prepare for Strategic IT Portfolio Level Steering meetings and attend meetings in facilitation/support role.
- Implement project standards across all projects in the portfolio.

- Promote project management best practice throughout the company, and mentor and coach IT Project Managers in the company IT Project Methodology.

### **Qualifikation / Profil**

- Relevant 3rd level educational qualification.
- At least five years of experience in a project management role.
- Formal qualification in Project Management (Prince2, PMI, PMP) preferable.
- Knowledge of Agile (Scrum) methodologies.
- Precise attention to detail, with demonstrable experience in documentation.
- Ability to work well as part of a team, and build strong working relationships with colleagues, clients and stakeholders.
- Experience in planning, managing and delivering projects including all related project activities (e.g. communications, stakeholder management etc.).
- Ability to balance multiple parallel projects working with a range of business functions and divisions.
- Excellent people skills, able to communicate effectively and deal with the challenges of business change projects.
- Experience facilitating workshops across business units and regions.
- Excellent MS Office skills, including MS Excel data analysis techniques and MS PowerPoint.
- SAP Knowledge a preference. .